



# Toileting & Intimate Care Policy

<b>Date the policy came into effect</b>	<b>September 2017</b>
<b>Date of next policy review</b>	<b>2019</b>
<b>Name of person responsible for this policy</b>	<b>Mr Armstrong/Mrs Hudson/Mrs McKersie</b>
<b>Other related policies</b>	<b>Behaviour and Citizenship, SEN, Pastoral Care, T&amp;L,</b>
<b>Issued to</b>	<b>Staff, governors, parents</b>
<b>Date of issue</b>	<b>September 2017</b>

## Euston Street Primary School Toileting & Intimate Care Policy

**We expect that your child will be able to use the toilet independently.**

### **Your child may need help when:-**

- 1 He/she wets his/her clothes whilst playing in the water tray
- 2 He/she has a toilet accident
- 3 He/she becomes unwell
- 4 He/she is changing for PE
- 5 He/she falls outside in the wet

### **In Practice**

- 1 If needed a member of staff will provide assistance for your child.
- 2 All staff will promote good hygiene practice.
- 3 If your child has wet/soiled themselves members of staff will follow the correct procedure.

### **Procedure for all staff to follow**

- 1 When a child tells a member of staff that he/she needs changed, that member of staff tells the other member of staff that she is going to change a child in the toilets and or gets assistance if available.
- 2 Reassure and comfort the child.
- 3 All staff to wear gloves
- 4 Have the child stand in the toilet area with the door open and the member of staff to stand where they can be seen by others.
- 5 Supervise the child changing out of the wet/soiled clothes, cleaning themselves and putting on clean clothes.
- 6 Staff to record and date all toilet accidents in the incident log. A note written which records date, name of child, wet/soiled, changed by ...
- 7 At going home time parents/childminders to be informed that their child was changed.